PROFIT & LOSS STATEMENT

PREPARED FOR:_____ DATE:_____

INCOME

Sales	
Cost of Goods	
Net Revenue	

EXPENSES

Accounting		Meals and Entertainment	
Advertising		Office Expense	
Auto (see Miles Form)		Parking and Tolls	
Bank Charges		Postage/Shipping	
Commission and Fees		Rent or Lease Expense	
Computer Services and Supplies		Repairs and Maintenance	
Contract Labor		Taxes and Licenses	
Consulting		Telephone Expense	
Donations		Travel - Out of Town (Business Only)	
Dues and Subscriptions		Salaries Expense	
Education and Training		Storage	
Equipment Rental		Supplies	
Insurance (Business Only)		Uniforms	
Internet Services		Utilities (Business Only)	
Interest Expense		Other Deductions	
Legal and Professional Fee		**Total Expense**	
Marketing and Promotion			

NET INCOME
(Revenue – Expenses)

The above information is correct and accurate to the best of my knowledge and belief:

SIGNATURE NAME TITLE DATE